

## CONSULAR VISA

(Applicants from the Third Group According to the Entry General Guidelines to Costa Rica)

The consular visa must be managed personally by the person interested in acquiring the visa before the Consulates of Costa Rica in the corresponding country of origin, which will be the ones competent for the visa granting or denial.

The persons who apply for a Provisional Visa have two options to submit the application,

1. by means of a digital system, if enabled for the country of origin of the foreign person and if the Department has authorized the use of the digital system. For this purpose the respective Consulate will explain the applicant the procedure.

2. through the presentation of the documents directly into the corresponding Consulate.

### REQUIREMENTS

The requirements that should be presented before the Consulate are the following:

- 1 Request addressed to the Consul of Costa Rica stating the following applicant information: given name and last name, nationality, passport number, residency place, reason for travel, estimated time of stay in Costa Rica, approximate place and date of arrival and departure from the country, profession or occupation, exact address of intended place of permanency in Costa Rica, date and place of birth of the applicant, fax to receive notifications, date and signature
- 2 Valid passport or travel document, with an expiry date of not less than six months. A copy of the entire passport must be included.
- 3 Ticket reservation, return ticket or onward journey ticket.
- 4 Proof of financial means of the Costa Rican person or resident to demonstrate the ability to take care the requested person in Costa Rica.
- 5 Submit valid criminal records. If it is written in another language, its proper translation into Spanish must be included.

6 The Consul or otherwise the General Directorate of Immigration will request, if necessary, additional documents issued in the applicants' country of origin every time the submission is fundamental for the analysis in the visa granting process.

7 Once all the requirements are submitted, the applicant must fill out the visa application form to hand it out at the Consulate. This form can be found on the website: [www.migracion.go.cr](http://www.migracion.go.cr), and it should be legibly and clearly completed, without any correction.

### IMPORTANT NOTES

1. Once the applicant submits all the requirements, the Consul has 30 calendar days to solve the visa application.

2. Once all the requirements are completed, the Consul will indicate the applicant the date and time for the visa resolution notification.

3. If the Consul has some doubt about the documents submitted, he could request a clarification. He could also request a personal interview with the applicant.

4. This visa should be used within a period of sixty days, starting from the date of the respective notification to the applicant or his representative and it is valid to enter the country just one time.

5. Each consulate, in an individual way, establishes schedules and procedures according to the staff each of them count with. Therefore, the applicant should ask the Costa Rican consular authorities for information about those topics.

6. Keep in mind that all the services that the General Directorate of Immigration offers are for free; just the taxes established by the law must be canceled.

7. Consult about requirements, appointments, and attention quotas only to the members of the staff properly identified.

